

Every child. Every opportunity. Every time.

Grade 5 Elementary Teacher (1.0 FTE)
Woods Lake Elementary
KEA Salary Schedule and Grade
\$44,652-\$87,252
10 Month, Full-time

#### **Our Mission:**

Nurture the dreams of all students and empower all students to contribute to a better world.

### Scope of Responsibilities

To create a flexible elementary grade program and a class environment favorable to learning and personal growth; to establish effective rapport with pupils; to motivate pupils to develop skills, attitudes and knowledge needed to provide a good foundation for elementary grade education, in accordance with each pupil's ability; to establish good relationships with parents and with other staff members. The position requires 180 work days, spread throughout the year.

# **Performance Responsibilities**

- 1. Teaches District approved curriculum.
- 2. Meets and instructs assigned classes in the locations and at the times designated.
- 3. Instructs pupils in citizenship and basic subject matter specified in state law and administrative regulations and procedures of the school district.
- 4. Translates lesson plans into developmentally appropriate learning experiences.
- 5. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- 6. Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
- 7. Communicates regularly with parents outside normal classroom day by means of newsletters, notes, phone calls, conferences and other ways that meet the needs of the parents.
- 8. Establishes and maintains reasonable standards and procedures for pupil behavior to achieve an effective learning atmosphere.
- 9. Evaluates pupils' academic and social growth, keeps accurate records and prepares progress reports.
- 10. Identifies pupil needs and makes appropriate referrals and develops strategies for individual education plans.
- 11. Is available to students and parents for education-related purposes outside the instructional day.
- 12. Plans and coordinates the work of parapros, parents, and volunteers in the classroom and on field trips.
- 13. Creates an environment for learning through functional and attractive displays, interest centers and exhibits of student's work.

# **Minimum Qualifications**

- 1. Four year degree from an accredited teacher preparation program.
- 2. Valid Michigan Teaching Certificate in area of study required.
- 3. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

# **Desirable Qualifications**

- 1. Experience in an urban environment.
- 2. Ability to apply knowledge of current research and theory to instructional program.
- 3. Ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned.
- 4. Ability to establish and maintain effective relationships with students, peers and parents.
- 5. Strong in oral and written communication.
- 6. Minimum three years of successful experience working with children and families in an urban educational setting and/or diverse/multi-cultural setting.

Please apply online at <a href="www.kalamazoopublicschools.com">www.kalamazoopublicschools.com</a> or in person at 1220 Howard Street, Kalamazoo, MI 49008.

Kalamazoo Public Schools is an Equal Opportunity Employer