

Kalamazoo Public Library
Capital Improvement Plan
For the Three Years ending June 30, 2021

	PEB FY 2017-2018	YTD FY 2017-2018*	PEB FY 2018-2019	PEB FY 2019-2020	PEB FY 2020-2021	Three-Year Current Budget
Revenue						
Transfers from Operations	\$ 190,000	\$ 450,000	\$ 150,000	\$ 450,000	\$ 600,000	\$ 1,200,000
Transfer from Endowment Fund	\$ -	\$ 162,000	\$ -	\$ -	\$ -	\$ -
Transfer from Schensul Memorial	\$ -	\$ 50,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 405,000
CIP Revenue (Gifts & Donations)	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 15,000
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 190,000	\$ 667,000	\$ 290,000	\$ 590,000	\$ 740,000	\$ 1,620,000
Pre - Expenditures						
Capital Projects by Category						
Furnishings	\$ 84,500	\$ 12,233	\$ 108,100	\$ 75,000	\$ 75,000	\$ 258,100
Building Alterations	\$ 250,000	\$ 234,550	\$ 615,000	\$ 250,000	\$ 1,050,000	\$ 1,915,000
Computer & Technology	\$ 191,180	\$ 32,536	\$ 193,824	\$ 140,000	\$ 140,000	\$ 473,824
Total Pre-Expenditures	\$ 525,680	\$ 279,319	\$ 916,924	\$ 465,000	\$ 1,265,000	\$ 2,646,924
Total Reserves	\$ 560,236	\$ 560,236	\$ 875,236	\$ 1,190,236	\$ 460,236	\$ 905,236
Total Pre-Expenditures + Reserves	\$ 1,085,916	\$ 839,555	\$ 1,792,160	\$ 1,655,236	\$ 1,725,236	\$ 3,552,160
Beginning of Year Fund Balance	\$ 1,231,775	\$ 2,357,169	\$ 2,744,850	\$ 2,117,926	\$ 2,242,926	\$ 2,242,926
Revenues Over (Under) Pre-Expenditures	\$ (335,680)	\$ 387,681	\$ (626,924)	\$ 125,000	\$ (525,000)	\$ (1,026,924)
Fund Balance						
Reserved for Building Repairs	\$ 286,236	\$ 286,236	\$ 286,236	\$ 286,236	\$ 286,236	\$ 286,236
Reserved for Technology	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000
Reserved for Oshtemo Infrastructure	\$ 45,000	\$ 45,000	\$ 60,000	\$ 75,000	\$ 90,000	\$ 90,000
Reserved for Central Boiler	\$ 145,000	\$ 145,000	\$ 445,000	\$ 745,000	\$ -	\$ 445,000
Assigned for Future Capital Projects	\$ 335,859	\$ 2,184,614	\$ 1,242,690	\$ 1,052,690	\$ 1,257,690	\$ 1,257,690
End of Year Total Fund Balance	\$ 896,095	\$ 2,744,850	\$ 2,117,926	\$ 2,242,926	\$ 1,717,926	\$ 2,162,926

* Represents CIP expenditures through 5/14/2018.

Notes

The Capital Improvement Plan includes the three years ending June 30, 2021. Additional new projects for FY 2018-2019 include the replacement of public and workspace furnishings and PCs for staff and patrons throughout the KPL district, computer network infrastructure improvement, upgrades to self-check equipment, portable devices, various building projects at Washington Square, sewer infrastructure improvements at Oshtemo and the continuation of the Central Restroom project. Once the Teen Space remodel projects is complete any remaining funds will be reserved for the Hub relocation project. The transfer from the General Fund will be adjusted as appropriate through a mid-year budget adjustment.

Kalamazoo Public Library
Capital Improvement Plan
Summary of Budgeted Allocations
For the Three Years ending June 30, 2021

Description	Preliminary FY 2017-18	Preliminary FY 2018-19	Preliminary FY 2019-20	Preliminary FY 2020-21
Library Systems & Equipment	\$ -	\$ -	\$ -	\$ -
Furnishings				
Furnishings Reserve	\$ 75,000	\$ 25,000	\$ 75,000	\$ 75,000
Central Library	\$ 9,500	\$ 52,500	\$ -	\$ -
Branch Libraries	\$ -	\$ 30,600	\$ -	\$ -
System-Wide Projects	\$ -	\$ -	\$ -	\$ -
Total Furnishings	\$ 84,500	\$ 108,100	\$ 75,000	\$ 75,000
Building Alterations				
Building Alterations Reserve	\$ 250,000	\$ 300,000	\$ 250,000	\$ 250,000
Structural Projects	\$ -	\$ 185,000	\$ -	\$ -
Mechanical Projects	\$ -	\$ -	\$ -	\$ 800,000
Control & Security Systems	\$ -	\$ -	\$ -	\$ -
Other Facilities Projects	\$ -	\$ 130,000	\$ -	\$ -
Total Building Alterations	\$ 250,000	\$ 615,000	\$ 250,000	\$ 1,050,000
Computer & Technology				
Computer & Technology Reserve	\$ 110,000	\$ 50,000	\$ 100,000	\$ 100,000
Public Technology & Hardware	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Portable Technology	\$ 12,000	\$ 28,956	\$ -	\$ -
Other Technology/Computer Equipment	\$ 29,180	\$ 74,868	\$ -	\$ -
Server Migration	\$ -	\$ -	\$ -	\$ -
RFID/Circulation Technologies	\$ -	\$ -	\$ -	\$ -
Total Computer & Technology	\$ 191,180	\$ 193,824	\$ 140,000	\$ 140,000
Total Pre-Budgeted Expenditures - CIP	\$ 525,680	\$ 916,924	\$ 465,000	\$ 1,265,000

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Description	Preliminary FY 2017-18	Preliminary FY 2018-19	Preliminary FY 2019-20	Preliminary FY 2020-21
802 Library Systems (Complete)	\$ -	\$ -	\$ -	\$ -
810 Furnishings Reserve -Unallocated	\$ 75,000	\$ 25,000	\$ 75,000	\$ 75,000
Central Library				
<i>813 Display/Public-Central</i>	\$ -	\$ 27,500	\$ -	\$ -
<i>889 Children's/Youth Table & Chair</i>	\$ 9,500	\$ 25,000	\$ -	\$ -
892 Local History Furnishings	\$ -	\$ -	\$ -	\$ -
892 Central furnishings	\$ -	\$ -	\$ -	\$ -
Subtotal Central Library Furnishing Projects	\$ 9,500	\$ 52,500	\$ -	\$ -
Branches				
<i>815 Adult Workspaces/Public Areas - Oshtemo</i>	\$ -	\$ 15,000	\$ -	\$ -
894 Oshtemo Refurbishment Projects - All	\$ -	\$ -	\$ -	\$ -
882 Oshtemo Drop box replacement	\$ -	\$ -	\$ -	\$ -
881 Eastwood/Powell - Powell Office Furniture	\$ -	\$ -	\$ -	\$ -
<i>tbd Other Branch Furnishings Projects</i>	\$ -	\$ 15,600	\$ -	\$ -
Subtotal Branch Libraries Furnishing Projects	\$ -	\$ 30,600	\$ -	\$ -
System Wide				
814 Chairs Multiple Departments-Public and Staff	\$ -	\$ -	\$ -	\$ -
Subtotal System-Wide Furnishing Projects	\$ -	\$ -	\$ -	\$ -
Total Furnishings	\$ 84,500	\$ 108,100	\$ 75,000	\$ 75,000
820 Building Alterations Reserve - Unallocated	\$ 250,000	\$ 300,000	\$ 250,000	\$ 250,000
Structural Projects				
828 Eastwood Bldg Projects	\$ -	\$ -	\$ -	\$ -
<i>807 Washington Square Bldg Projects</i>	\$ -	\$ 40,000	\$ -	\$ -
<i>816 Teen Space Remodel / Hub Renovations</i>	\$ -	\$ 100,000	\$ -	\$ -
<i>tbd Oshtemo Sewer Connection</i>	\$ -	\$ 45,000	\$ -	\$ -
Subtotal Structural Projects	\$ -	\$ 185,000	\$ -	\$ -
Mechanical Projects (Contingency)				
887 Generator - Central, Oshtemo & Eastwood	\$ -	\$ -	\$ -	\$ -
895 Central Freight Elevator	\$ -	\$ -	\$ -	\$ -
841 Central Louvers on Air Handler Units	\$ -	\$ -	\$ -	\$ -
825 Central Chiller / Cooling Tower	\$ -	\$ -	\$ -	\$ -

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Description	Preliminary FY 2017-18	Preliminary FY 2018-19	Preliminary FY 2019-20	Preliminary FY 2020-21
826 Central Steam Boiler	\$ -	\$ -	\$ -	\$ 800,000
Subtotal Mechanical Projects	\$ -	\$ -	\$ -	\$ 800,000
Control & Security Systems	\$ -	\$ -	\$ -	\$ -
827 Security System Updates	\$ -	\$ -	\$ -	\$ -
842 Central Lighting Control	\$ -	\$ -	\$ -	\$ -
Subtotal Control & Security Systems	\$ -	\$ -	\$ -	\$ -
Other Facilities Projects (Contingency)	\$ -	\$ -	\$ -	\$ -
806 Central Restrooms	\$ -	\$ 50,000	\$ -	\$ -
824 Eastwood - drop ceiling	\$ -	\$ -	\$ -	\$ -
823 Oshtemo Building projects (electrical, enclosure)	\$ -	\$ -	\$ -	\$ -
808 Oshtemo Smart Drop Design phase	\$ -	\$ -	\$ -	\$ -
893 Delivery Vehicle	\$ -	\$ -	\$ -	\$ -
897 Door Counters	\$ -	\$ -	\$ -	\$ -
811 Carpet Master Plan Reserve (Cumulative)	\$ -	\$ 80,000	\$ -	\$ -
Subtotal Facilities Projects	\$ -	\$ 130,000	\$ -	\$ -
Total Building Projects	\$ 250,000	\$ 615,000	\$ 250,000	\$ 1,050,000
830 Computer & Tech Reserve - Unallocated	\$ 110,000	\$ 50,000	\$ 100,000	\$ 100,000
Technology/Hardware - Public	\$ -	\$ -	\$ -	\$ -
831 PC Replacement	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
844 Portable Device USB Charging Stations	\$ -	\$ -	\$ -	\$ -
843 Digital signage	\$ -	\$ -	\$ -	\$ -
845 Public Spaces AV Upgrades	\$ -	\$ -	\$ -	\$ -
865 Game Carts - Teen	\$ -	\$ -	\$ -	\$ -
884 Digital Lab Equipment	\$ -	\$ -	\$ -	\$ -
Subtotal Public Technology/Hardware	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Portable Technology	\$ -	\$ -	\$ -	\$ -
878 Portable Devices - iPads, Mac Minis, Laptops	\$ 12,000	\$ 28,956	\$ -	\$ -
Subtotal Portable Technology	\$ 12,000	\$ 28,956	\$ -	\$ -
Other Technology/Computer Equipment	\$ -	\$ -	\$ -	\$ -
879 Office Scanners - administrative/business office	\$ 3,900	\$ 4,868	\$ -	\$ -
855 Telephone System	\$ -	\$ -	\$ -	\$ -
854 Photocopies/Envisionware terminals	\$ -	\$ -	\$ -	\$ -
854 Spare CISCO switch	\$ -	\$ -	\$ -	\$ -
854 Staff Desktop PC replacement - IT (JC/WH)	\$ -	\$ -	\$ -	\$ -
854 AWE replacements	\$ -	\$ -	\$ -	\$ -
854 Network Infrastructure replacements	\$ 5,000	\$ 10,000	\$ -	\$ -
854 Office archival scanner	\$ -	\$ -	\$ -	\$ -
854 Desktop intern replacement MAC	\$ -	\$ -	\$ -	\$ -
854 Mobile Circ Tech	\$ 10,800	\$ -	\$ -	\$ -

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854 Webstreaming Project	\$ 3,000	\$ -	\$ -	\$ -
854 Laptops	\$ 2,000	\$ -	\$ -	\$ -
854 Thin Client Replacement (8)	\$ 4,480	\$ -	\$ -	\$ -
854 Fiber Project (10k reserve request in FY 17-18)	\$ -	\$ -	\$ -	\$ -
<i>tbd/854 Upgrade Selfchecks (9)</i>	\$ -	\$ 60,000	\$ -	\$ -
Subtotal Other Technology/Computer Equipment	\$ 29,180	\$ 74,868	\$ -	\$ -
Server Migration Project - Moved to Reserve	\$ -	\$ -	\$ -	\$ -
RFID/Circulation Technology	\$ -	\$ -	\$ -	\$ -
852 RFID / Circulation	\$ -	\$ -	\$ -	\$ -
852 Comprise Smart Terminals	\$ -	\$ -	\$ -	\$ -
852 Topaz Signature Gem (Circulation signatures)	\$ -	\$ -	\$ -	\$ -
852 RFID Reader Pad/Scanner/Printer (Oshtemo)	\$ -	\$ -	\$ -	\$ -
Subtotal RFID/Circulation Technology	\$ -	\$ -	\$ -	\$ -
Total Computer & Electronic Technologies	\$ 191,180	\$ 193,824	\$ 140,000	\$ 140,000
Total Capital Pre-Expenditures	\$ 525,680	\$ 916,924	\$ 465,000	\$ 1,265,000