

Kalamazoo Public Library
Capital Improvement Plan
For the Three Years ending June 30, 2019

	Fiscal year 2016-2017	Fiscal year 2017-2018	Fiscal year 2018-2019	Three-Year Current Budget	Prior Three year Estimate	Variance to Prior Budget
Revenue						
Transfers from Operations	\$ 600,000	\$ 190,000	\$ 600,000	\$ 1,390,000	\$ 1,800,000	\$ (410,000)
Other Revenue/Transfers	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 605,000	\$ 190,000	\$ 600,000	\$ 1,395,000	\$ 1,805,000	\$ (410,000)
Pre - Expenditures						
Capital Projects by Category						
Library Systems	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Furnishings	\$ 192,509	\$ 84,500	\$ 75,000	\$ 352,009	\$ 301,410	\$ (50,599)
Building Alterations	\$ 942,305	\$ 250,000	\$ 250,000	\$ 1,442,305	\$ 1,250,159	\$ (192,146)
Computer & Technology	\$ 427,714	\$ 191,180	\$ 150,000	\$ 768,894	\$ 646,694	\$ (122,200)
Total Pre-Expenditures	\$ 1,562,528	\$ 525,680	\$ 475,000	\$ 2,563,208	\$ 2,198,263	\$ (364,945)
Total Reserves	\$ 495,236	\$ 560,236	\$ 610,236	\$ 610,236	\$ 649,000	\$ 38,764
Total Pre-Expenditures + Reserves	\$ 2,057,764	\$ 1,085,916	\$ 1,085,236	\$ 3,173,444	\$ 2,847,263	\$ (326,181)
Beginning of Year Fund Balance	\$ 2,229,526	\$ 1,271,998	\$ 936,318	\$ 2,229,526	\$ 2,018,963	\$ 210,563
Revenues Over (Under) Pre-Expenditures	\$ (957,528)	\$ (335,680)	\$ 125,000	\$ (1,168,208)	\$ (393,263)	\$ (774,945)
Fund Balance						
Reserved for Building Repairs	\$ 286,236	\$ 286,236	\$ 286,236	\$ 286,236	\$ 500,000	\$ (213,764)
Reserved for Technology	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ 84,000	\$ -
Reserved for Oshtemo Infrastructure	\$ 30,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 15,000	\$ 30,000
Reserved for Central Boiler	\$ 95,000	\$ 145,000	\$ 195,000	\$ 195,000	\$ 50,000	\$ 145,000
Assigned for Future Capital Projects	\$ 776,762	\$ 376,082	\$ 451,082	\$ 451,082	\$ 976,700	\$ (525,618)
End of Year Total Fund Balance	\$ 1,271,998	\$ 936,318	\$ 1,061,318	\$ 1,061,318	\$ 1,625,700	\$ (564,382)

Notes:

The Capital Improvement Plan includes the three years ending June 30, 2019. Estimates for FY 2016-2017 have been revised to include CIP projects approved during FY 16-17 in December 2016, February and March of 2017. Additional new projects for FY 2017-2018 include PC replacement, portable devices, various network infrastructure improvements and replacements. Transfer from the General Fund will be adjusted as appropriate through a mid-year budget adjustment. Some requests are on hold for consideration of the new Library Director. Upon Board approval of the Teen Space remodel and creation of a reserve account for moving the Hub, the CIP will be adjusted accordingly.

Kalamazoo Public Library
Capital Improvement Plan
Summary of Budgeted Allocations
For the Three Years ending June 30, 2019

Description	Carryover FYE 2015-2016	Revised CEB FY 2016-17	Preliminary FY 2017-18	Preliminary FY 2018-19
Library Systems & Equipment	\$ -	\$ -	\$ -	\$ -
Furnishings				
Furnishings Reserve	\$ 97,572	\$ 123,772	\$ 75,000	\$ 75,000
Central Library	\$ 6,344	\$ 12,344	\$ 9,500	\$ -
Branch Libraries	\$ 12,643	\$ 12,643	\$ -	\$ -
System-Wide Projects	\$ 950	\$ 43,750	\$ -	\$ -
Total Furnishings	\$ 117,509	\$ 192,509	\$ 84,500	\$ 75,000
Building Alterations				
Building Alterations Reserve	\$ 116,252	\$ 204,352	\$ 250,000	\$ 250,000
Structural Projects	\$ -	\$ 126,317	\$ -	\$ -
Mechanical Projects	\$ 88,790	\$ 154,190	\$ -	\$ -
Control & Security Systems	\$ 34,029	\$ 42,671	\$ -	\$ -
Other Facilities Projects	\$ 212,925	\$ 451,925	\$ -	\$ -
Total Building Alterations	\$ 451,996	\$ 979,455	\$ 250,000	\$ 250,000
Computer & Technology				
Computer & Technology Reserve	\$ 47,008	\$ 89,668	\$ 110,000	\$ 100,000
Public Technology & Hardware	\$ 80,407	\$ 163,479	\$ 40,000	\$ 50,000
Portable Technology	\$ 14,710	\$ 14,710	\$ 12,000	\$ -
Other Technology/Computer Equipment	\$ 46,403	\$ 154,603	\$ 29,180	\$ -
Server Migration	\$ -	\$ -	\$ -	\$ -
RFID/Circulation Technologies	\$ 8,327	\$ 8,327	\$ -	\$ -
Total Computer & Technology	\$ 196,854	\$ 430,786	\$ 191,180	\$ 150,000
Total Pre-Budgeted Expenditures - CIP	\$ 766,359	\$ 1,602,751	\$ 525,680	\$ 475,000

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Description	Carryover FYE 2015-2016	Revised CEB FY 2016-17	Preliminary FY 2017-18	Preliminary FY 2018-19
802 Library Systems (Complete)	\$ -	\$ -	\$ -	\$ -
810 Furnishings Reserve -Unallocated	\$ 97,572	\$ 26,200	\$ 75,000	\$ 75,000
Central Library				
813 Display/Public-Central	\$ -	\$ 3,000	\$ -	\$ -
889 Children's/Youth Table & Chair	\$ 5,328	\$ 5,328	\$ 9,500	\$ -
892 Local History Furnishings	\$ 1,016	\$ 1,016	\$ -	\$ -
892 Central furnishings		\$ 3,000	\$ -	\$ -
Subtotal Central Library Furnishing Projects	\$ 6,344	\$ 12,344	\$ 9,500	\$ -
Branches				
815 Adult Workspaces/Public Areas - Oshtemo	\$ 11,443	\$ 11,443	\$ -	\$ -
894 Oshtemo Refurbishment Projects - All	\$ -	\$ -	\$ -	\$ -
882 Oshtemo Drop box replacement	\$ -	\$ -	\$ -	\$ -
881 Eastwood/Powell - Powell Office Furniture	\$ 1,200	\$ 1,200	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Subtotal Branch Libraries Furnishing Projects	\$ 12,643	\$ 12,643	\$ -	\$ -
System Wide				
814 Chairs Multiple Departments-Public and Staff	\$ 950	\$ 43,750	\$ -	\$ -
Subtotal System-Wide Furnishing Projects	\$ 950	\$ 43,750	\$ -	\$ -
Total Furnishings	\$ 117,509	\$ 94,937	\$ 84,500	\$ 75,000
820 Building Alterations Reserve - Unallocated	\$ 116,252	\$ 204,352	\$ 250,000	\$ 250,000
Structural Projects				
828 Eastwood Bldg Projects	\$ -	\$ 31,595	\$ -	\$ -
807 Washington Square Bldg Projects	\$ -	\$ 94,722	\$ -	\$ -
Subtotal Structural Projects	\$ -	\$ 126,317	\$ -	\$ -
Mechanical Projects (Contingency)				
Generator - combined	\$ 9,150	\$ 9,150	\$ -	\$ -
Generator - combined		\$ -	\$ -	\$ -
887 Generator - Central, Oshtemo & Eastwood	\$ 75,000	\$ 75,000	\$ -	\$ -
895 Central Freight Elevator	\$ 4,640	\$ 4,640	\$ -	\$ -
841 Central Louvers on Air Handler Units	\$ -	\$ 45,000	\$ -	\$ -

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Description	Carryover FYE 2015-2016	Revised CEB FY 2016-17	Preliminary FY 2017-18	Preliminary FY 2018-19
825 Central Chiller / Cooling Tower	\$ -	\$ 15,400	\$ -	\$ -
826 Central Steam Boiler	\$ -	\$ 5,000	\$ -	\$ -
Subtotal Mechanical Projects	\$ 88,790	\$ 154,190	\$ -	\$ -
Control & Security Systems		\$ -	\$ -	\$ -
827 Security System Updates	\$ 34,029	\$ 42,671	\$ -	\$ -
842 Central Lighting Control	\$ -	\$ -	\$ -	\$ -
Subtotal Control & Security Systems	\$ 34,029	\$ 42,671	\$ -	\$ -
Other Facilities Projects (Contingency)	\$ 3,000	\$ 3,000	\$ -	\$ -
806 Central Restrooms - Phase I	\$ 100,000	\$ 100,000	\$ -	\$ -
824 Eastwood - drop ceiling	\$ 2,932	\$ 2,932	\$ -	\$ -
823 Oshtemo Building projects (electrical, enclosure)	\$ 15,000	\$ 15,000	\$ -	\$ -
808 Oshtemo Smart Drop Design phase	\$ -	\$ 5,000	\$ -	\$ -
893 Delivery Vehicle	\$ 7,045	\$ 32,045	\$ -	\$ -
897 Door Counters	\$ -	\$ 14,000	\$ -	\$ -
811 Carpet Master Plan Reserve (Cumulative)	\$ 84,949	\$ 279,949	\$ -	\$ -
Subtotal Facilities Projects	\$ 212,925	\$ 451,925	\$ -	\$ -
Total Building Projects	\$ 451,996	\$ 979,455	\$ 250,000	\$ 250,000
830 Computer & Tech Reserve - Unallocated	\$ 47,008	\$ 89,668	\$ 110,000	\$ 100,000
Technology/Hardware - Public	\$ 6,069		\$ -	\$ -
831 PC Replacement	\$ 65,371	\$ 145,371	\$ 40,000	\$ 50,000
844 Portable Device USB Charging Stations	\$ 3,072	\$ 3,072	\$ -	\$ -
843 Digital signage	\$ -	\$ 1,229	\$ -	\$ -
845 Public Spaces AV Upgrades	\$ -	\$ -	\$ -	\$ -
865 Game Carts - Teen	\$ -	\$ -	\$ -	\$ -
884 Digital Lab Equipment	\$ 5,895	\$ 13,807	\$ -	\$ -
Subtotal Public Technology/Hardware	\$ 80,407	\$ 163,479	\$ 40,000	\$ 50,000
Portable Technology				
878 Portable Devices - iPads, Mac Minis, Laptops	\$ 14,710	\$ 14,710	\$ 12,000	\$ -
Subtotal Portable Technology	\$ 14,710	\$ 14,710	\$ 12,000	\$ -
Other Technology/Computer Equipment	\$ 2,500	\$ -	\$ -	\$ -
879 Office Scanners - administrative/business office	\$ 1,558	\$ 1,558	\$ 3,900	\$ -
855 Telephone System	\$ 11,845	\$ 11,845	\$ -	\$ -
854 Photocopies/Envisionware terminals	\$ 25,000	\$ 25,000	\$ -	\$ -
854 Spare CISCO switch	\$ 2,700	\$ -	\$ -	\$ -
854 Staff Desktop PC replacement - IT (JC/WH)	\$ 2,800	\$ -	\$ -	\$ -
854 AWE replacements	\$ -	\$ 23,200	\$ -	\$ -
854 Network Infrastructure replacements	\$ -	\$ 80,000	\$ 5,000	\$ -

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Description	Carryover FYE 2015-2016	Revised CEB FY 2016-17	Preliminary FY 2017-18	Preliminary FY 2018-19
854 Office archival scanner	\$ -	\$ 5,000	\$ -	\$ -
854 Desktop intern replacement MAC	\$ -	\$ -	\$ -	\$ -
854 Mobile Circ Tech			\$ 10,800	\$ -
854 Webstreaming Project			\$ 3,000	\$ -
854 Laptops		\$ 8,000	\$ 2,000	\$ -
854 Thin Client Replacement (8)			\$ 4,480	\$ -
854 Fiber Project (10k reserve request in FY 17-18)			\$ -	\$ -
854 42" monitor - discharge area	\$ -	\$ -	\$ -	\$ -
Subtotal Other Technology/Computer Equipment	\$ 46,403	\$ 154,603	\$ 29,180	\$ -
Server Migration Project - Moved to Reserve		\$ -	\$ -	\$ -
RFID/Circulation Technology	\$ -	\$ -	\$ -	\$ -
852 RFID / Circulation	\$ 3,234	\$ -	\$ -	\$ -
852 Comprise Smart Terminals	\$ 392	\$ -	\$ -	\$ -
852 Topaz Signature Gem (Circulation signatures)	\$ 2,400	\$ -	\$ -	\$ -
852 RFID Reader Pad/Scanner/Printer (Oshtemo)	\$ 2,300	\$ -	\$ -	\$ -
Subtotal RFID/Circulation Technology	\$ 8,327	\$ 8,327	\$ -	\$ -
Total Computer & Electronic Technologies	\$ 196,854	\$ 430,786	\$ 191,180	\$ 150,000
Total Capital Pre-Expenditures	\$ 766,359	\$ 1,505,179	\$ 525,680	\$ 475,000