

Gilmore Piano Lab Instructor

Gilmore Keyboard Festival—Job Description

19 July 2016

Profile:

The Gilmore Piano Lab Instructor will teach keyboard skills in one of three Piano Labs during the hours of school operation from 9AM-3PM, either Monday, Wednesday, and Friday, or Tuesdays and Thursdays. After-school teaching hours will also be available from approximately 3:30-5:30 PM, Monday through Thursday. Exact hours are negotiable and dependent upon program registration and scheduling. Some evening events are required. Additional teaching assignments may be offered.

Desired Qualifications

- Degree in piano pedagogy, piano performance, or relative experience
- Previous piano teaching experience, especially group instruction
- Ability to handle sensitive situations in the public school setting
- Ability to maintain a calm demeanor in fast-paced situations
- Experience working with piano technology such as electronic keyboards, conferencing systems, PA systems, basic recording software, and Google products
- Minimum commitment of September 2016 through May 2017

Hours and Wages

- 8-15 hours a week possible
- \$30/hour for teaching with prep time rates available

Daily Duties

- Instruct 2nd through 5th grade students in group piano lessons
- Maintain a flexible though consistent teaching schedule with students and classroom teachers
- Occasionally substitute teach for other piano instructors
- Maintain, administer, and develop Piano Lab curriculum
- Prepare and facilitate semester recitals during the school day and during evenings (February/May)
- Attend quarterly education staff meetings at The Gilmore
- Be present during school conferences
- Report time worked via timesheets to director and make note of any discrepancies from agreed upon schedule
- Assist the school music teacher with district & state pretests
- Complete special projects assigned by the Director of Education

Application

Interviews will begin mid-August 2016. Please send a cover letter, resume, and references to:

Adam Schumaker | Director of Education

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